



M. V. P. Samaj, Nashik  
**Karmveer Kakasaheb Wagh Arts, Science and Commerce College,**  
**Pimpalgaon Baswant, Tal. Niphad, Dist. Nashik.**

**Internal Quality Assurance Cell (IQAC)**  
**ACTION TAKEN REPORT – 2020-21**

Sr. No.	Meeting Number	Decisions	Action Taken
1	I	<b>Revised Composition of IQAC:</b> Prin. Dr. Dilip B. Shinde has taken charge as a chairman of an IQAC, as the Dr. R. D. Darekar has been transferred to the K. T. H. M. College, Nashik. Prin. Dr. Dilip B. Shinde was welcomed by the IQAC members.	Prin. Dr. Dilip B. Shinde has taken the charge as a chairman of IQAC. They had promised all IQAC members that they are solved any difficulty occurred to the IQAC.
2		<b>Planning of Second semester examination of academic year 2019-2020:</b> Due to the Covid-19 pandemic situation the academic year 2019-2020 has been hampered a lot and the examination are delayed upto the August/September. Prin. Dr. Dilip B. Shinde asked IQAC members to prepare and guide students about the online second semester examination.	The IQAC has organised a session for all faculty members regarding how to solve the difficulties occurred to students while facing online examination. For every class mentors have been assigned and their contact numbers have been shared on whatsapp group of students in order to contact to the concerned teachers.
3		<b>Admissions for the Academic Year 2020-2021:</b> Prin. Dr. Dilip B. Shinde has instructed to start the admission for academic year 2020-21. As the results of board examinations has been declared.	The admission for all classes are completed. Institute has taken utmost care of admission of student that no student should be deprived from admission.
4		<b>Preparation for the AQAR 2019-2020:</b> Mr. B. N. Kadlag suggested to prepare AQAR report for academic year 2019-20. The criterion co-ordinator are asked to start the collection criterion information from the departments.	The AQAR for the academic year 2019-2020 is prepared and submitted to the online portal of NAAC within the time limit.
5		<b>Development of online lecture delivery mechanism to deal with Lockdown Situation:</b> Dr. N. U. Patil has suggested that due to the pandemic situation and college are closed, the in person lectures are not possible. IQAC unanimously decided to shift towards the online lecture delivery mechanism. The training session for the teachers should be organised for lecture recording, use of	The IQAC has organised number of training sessions for teachers on use of online meeting tools like google meet, zoom meet, etc. The training for preparing Power Point Presentation, Recording Lectures on OBS studio, and using Google Classroom are also conducted. All the students and teachers joined the Google Classrooms so that the teachers can share teaching material, recorded lectures with the students. To share

		online platform. A huge task to enrol about 2500 on google classroom is to be done in well planned manner. All IQAC members had given their suggestions for the implementation of online teaching mechanism.	the notices class wise whatsapp groups are created.
6		<b>Proposal to conduct Webinar on IPR:</b> Prin. Dr. Dilip B. Shinde has suggested to conduct webinar on “Intellectual Property Rights” during the academic year. Responsibilities are given to Dr. A. B. Pawar Criterion Coordinator for Criterion III.	A one day webinar on IPR for Teachers and PG students is organised by the IQAC. Dr. R. K. Patil and Dr. S. K. Borhade were the resource persons for the webinar.
7		<b>To apply for the Value Added Courses approved by SPPU, Pune:</b> Prin. Dr. Dilip B. Shinde has suggested that we have to apply new value added courses to start at our college from this academic year. The University has called for the proposal. IQAC has to chalk out the courses, prepare the proposal and submit through online mode.	The College has prepared and submitted the proposal to the university to start Six New Value added courses within prescribed format. Out of these six, two courses called Modi Script and Introduction to Haematology have been approved by Savitribai Phule Pune University.
8	II	<b>Preparation of Annual results and its analysis:</b> Savitribai Phule Pune University, Pune has displayed the results of various classes Prin. Dr. Dilip B Shinde has asked prepare the departmental results and faculty wise results, accordingly carryout the admission process which were pending due to the results.	The departmental results and faculty wise results are prepared by the concerned department and submitted to the examination department.
9		<b>Preparation for Best College and Best Principal Award Proposal:</b> The Savitribai Phule Pune, University has issued notification for foundation day award. IQAC unanimously decided to submit the nomination for Best College and Best Principal Award from Rural Region this year.	The college has prepared and submitted the proposal for Best College and Best Principal Award within prescribed format. The university committee visited to college in January and declared both the Award for Best College and Best Principal on 9 <sup>th</sup> February 2021.
10		<b>Planning of Academic and other Activities to be conducted in the college:</b> Prin. Dr. Dilip B. Shinde asked the IQAC members to shortlist the activities to be conducted in the Academic Year 2020-21. Mr. B. N. Kadlag has suggested that as there is COVID-19 situation we have to plan online activities. The IQAC will provide technical support for the implementation of online activity.	All the departments conducted activities such as Online Seminar/Webinar/Workshop, Online Quizzes during the academic year 2020-2021.
11		<b>Formation of Various Committees:</b> Prin. Dr. Dilip B. Shinde asked the IQAC members to form the various committees for the smooth conduct of academic and extension activities	Various committees for smooth conduct of the college has been formed and displayed on the notice board. The responsibilities are assigned to each teacher. They had to

		throughout the academic year.	conduct various programs and activities for the committee assigned to them and submit the report to Principal and IQAC.
12		<b>Student Induction Programme:</b> Prin. Dilip B. Shinde has asked IQAC to organize student induction Programme and plan for induction programme was chalked out.	The student induction programme was organised in the month of August through online mode. The information about the college, admission procedure, examination pattern, student's welfare schemes and other facilities available at the college is given to the students.
13		<b>Planning of First Semester online teaching Enrolment of student in Google classroom:</b> As the admission process of many classes is completed and colleges are not reopen yet Dr. N. U. Patil has suggested that the classes is to conducted in online mode. For that every students should be enroll to the respective google classroom. The mentors for the every class are assigned and they had given the responsibilities to create google subject wise classrooms.	As there is Pandemic Situation, Physical teaching is not possible due to covid-19 restrictions, the college has implemented the online teaching mechanism. To share the study material, Notices, Online Examinations the google classrooms are created for the each and every class. All the students are enrolled into the respective class.
14	III	<b>Planning to conduct offline practical:</b> As the students are allowed to come into the college, IQAC has decided to complete the practical's of first semester, According to that instructions are given to the mentors of each class to prepare time table to conduct the practical session.	From the 22 <sup>nd</sup> October 2020 Savitribai Phule Pune University has decided to start offline college as per the instruction given by the Maharashtra Government. The college has decided to complete the practical part of the curriculum.
15		<b>To organize webinars/quizzes for students:</b> Prin. Dr. Dilip Shinde has instructed to IQAC to sort out various activities for the academic year 2020-2021 and give instruction to organize online Webinar/Quizzes for every department.	The college has organised various quizzes, webinars, lectures of imminent personalities during the academic year on different occasions.
16		<b>Inauguration of various associations:</b> Prin. Dr. Dilip Shinde asked IQAC members to organize inauguration of various associations like Commerce Association, Science Association, etc. They had instructed to organise student's related activities under these associations.	IQAC and the concerned faculty has organised the inauguration function of the various associations like Commerce Association, Science Association, etc. Various programs under these association were organized during the academic year 2020-2021.
17		<b>Submission of AQAR 2019-2020:</b> The AQAR for the academic year is finalised and read in front of Principal and other IQAC members. Suggestions given by the Prin. Dr. Dilip Shinde AQAR is updated and ready to submit on the portal.	The AQAR for the academic year 2019-2020 has been prepared and submitted to the NAAC through online portal.
18		<b>Preparation of Feedback Collection Mechanism:</b> Mr. B. N. Kadlag has	The IQAC has collected the feedback through the online portal. These

		demonstrated the feedback collection portal developed by the IQAC, Prin. Dr. Dilip Shinde has asked IQAC to organize session for faculty members for effective implementation of feedback collection mechanism.	feedback are analysed and report of the analysis is submitted to the principal. Further these reports are uploaded on the college websites.
19		<b>Organize a Teacher Training Programme:</b> Dr. N. U. Patil informed that some of the faculty member still had difficulties regarding conduction online lecture and E-content development. So, they had suggested that to organize few training session for the Teachers.	The Teacher Training Programme is organised by the IQAC in month of January.
20	IV	<b>To submit proposal for VANSARI puraskar:</b> Prin. Dr. Dilip B. Shinde has instructed the IQAC to prepare the proposal for VANASHRI Puraskar given by the Govt. of Maharashtra for year 2020. Prepare the proposal according to the guidelines given by the Samajik Vanikaran Vibhag.	The IQAC has prepared the proposal for the VANASHREE puraskar and submitted to the Forest Department of Govt. of Maharashtra. The scrutiny team has visited to the college in the month of March.
21		<b>To Conduct Academic and Administrative Audit:</b> Dr. N. U. Patil has suggested that we have conduct the Academic and Administrative Audit for this academic year. Accordingly departmental reports are collected. The analysis is done by the IQAC.	The IQAC has conducted the Academic and Administrative Audit of the college. The external team has been invited to conduct the audit. They had submitted their report to the IQAC.
22		<b>Collection of Feedback from students and other stakeholder and Analysis:</b> Mr. B. N. Kadlag has informed that the link of online feedback portal is shared with students. All faculty members must ensure that the maximum students should submit their feedback and help them if they had any difficulty.	The feedback is collected for the academic year 2020-2021. The reports are uploaded to the college website.
23		<b>Planning of Theory and Practical Examination:</b> Prin. Dr. Dilip B. Shinde has asked IQAC members to prepare the time table for conduction internal theory and practical examination. As per the guidelines of SPPU, pune carry out these examination in online mode.	The college has conducted the theory and practical examination according to the guidelines provided by the university.
24		<b>Preparation for the various audits:</b> Dr. N. U. Patil has informed that the committee for the various audits like Green Audit, Energy Audit, Gender Audit, etc. are formed. The respective audits is to be carried out by the committee and submit the report to the IQAC.	The IQAC has formed the committees to conduct various audits like Energy Audit, Green Audit, Gender Audit, etc. The Committees had submitted their reports to the IQAC.
25		<b>Staff Academy Lectures:</b> All IQAC	IQAC has organised the Staff

		members unanimously decided to conduct a staff academy lecture in online mode. A resource persons are sorted out with their topic.	Academy Lectures in the month of April.
--	--	--	---



**Mr. B. N. Kadlag**

**Co-ordinator**

Internal Quality Assurance Cell  
K.K. Wagh Arts, Sci. & Com. College,  
Pimpalgaon (B), Tal. Niphad, Dist. Nashik



**Dr. Dilip B. Shinde**

**Principal**

K.K.W. Arts, Science and Commerce  
College, Pimpalgaon (B.) - Nashik